

# Beale Elementary School Parent Involvement Plan

2017-2018

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Approved by Beale Elementary School Parents: Sept 6, 2017

## Purpose of the Parent Involvement Plan

Beale Elementary recognizes that parents and families are children's first teachers, and that parents and families function as educators throughout life. Beale Elementary believes that the education of children is a shared responsibility, and that parents should help make decisions about the education of their children. Beale Elementary is committed to building a stronger partnership between the home, school, and community to improve the academic achievement for all students, and improving the quality of life for students, their families, and the community. We wish to establish a climate of mutual trust through communication, achievement, and cultural education to better support parent involvement.

**Families will be encouraged to become active participants in Title I Family Involvement planning, decision-making, and school programs.**

1. Parents and school staff will jointly develop the parent/student/school compact, which describes how families and the school will share responsibility for improving student achievement. Every student's family will receive a written copy of the compact to sign.
2. Survey's, parent involvement meetings, and will give parents an opportunity to help the school make decisions about:
  - The creation of the parent involvement policy, which will be distributed to all families-parents, will have the opportunity to review and comment on the plan by face-to-face communication or in writing.
  - The creation of school/parent compacts, which will be distributed and signed by all families.
  - The review of the Title I school-wide program-parents will be allowed to comment of the plan in writing, by e-mail, or face-to-face communication.
3. Beale Elementary will hold an annual Title I orientation meeting to inform parents about Title I.
4. Beale Elementary will build capacity for parent involvement by:
  - Providing events, held at different times, to help build a climate of mutual trust through communication, achievement, and cultural decisions.
  - Beale Elementary will provide parent involvement activities to provide resources, guest speakers, and materials on subjects like parenting, literacy at home, math tips, and homework help. Parent training and workshops will help parents improve children's academic achievement.
  - Beale Elementary will host parent involvement nights and relay information to help parents understand the state and district academic content standards and help parents educate their students at home and improve achievement.
  - Surveys and parent involvement meetings will give parents the opportunity to help the school make decisions about their children's education.
  - Beale Elementary will host a Back to School Night, which will have information to enhance parent involvement.
  - Beale Elementary will facilitate other community links to help provide resources to the school and families.
  - Other community links will provide after school activities for our students.

- Beale Elementary will ensure that information is given in a format and language parents understand by providing translation of newsletters, conference information, and other important school/home information by providing interpreter contracts for families.
5. Beale Elementary will provide other assistance as necessary by providing a variety of times for parent involvement.
- Beale Elementary will provide after school tutoring. This will be based on student need.

# Beale Elementary School Parental Involvement Policy

2017-2018

## PART I. GENERAL EXPECTATIONS

The Beale Elementary School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will ensure that the required school level parental involvement policy meets the requirements of section 1118 of the ESEA, and includes, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how funds reserved under this part are spent for parent involvement activities. The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide parental involvement activities under section 1118 of the ESEA in the areas of improving student achievement, child development, child rearing and additional topics parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

**PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

NOTE: The School Parental Involvement Policy shall include a description of how the school will implement or accomplish each of the following components. [Section 1118, ESEA.]

1. **Beale Elementary School** shall take the following actions to involve parents in the joint development and review of its school parental involvement policy under section 1118 of the ESEA:
  - a. *Tentative policy will be reviewed for comments by parents.*
  - b. *Policy will be presented to PTO.*
  - c. *Policy will be presented to LSIC.*
  
2. **Beale Elementary School** shall take the following actions to involve parents in the process of planning, joint development of the program, review and improvement of programs under Title I Part A of the ESEA :
  - a. *Parents will be invited to become part of the Title I planning committee.*
  - b. *Parent coordinator will participate in the development of the Title I plan.*
  - c. *Surveys will be sent to parents requesting evaluation of the Title I program.*
  
3. Beale Elementary shall hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting.
  - a. *Open House/Meet and Greet*
  - b. *Standardized Testing Interpretation Meeting*
  
4. Beale Elementary School shall provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
  - a. *Open House/Meet and Greet*
  - b. *Standardized Testing Interpretation Meeting*
  - c. *Newsletters*
  - d. *Parent Workshops*
  - e. *Progress Reports*
  - f. *Report Cards*
  - g. *Local School Improvement Council*
  
5. Beale Elementary School shall, at the request of parents, provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- a. *Parent/Teacher/Administrator Conferences*
  - b. *Parent Meetings*
  - c. *County-Wide Parent Fair*
  - d. *SAT, 504, IEP meetings*
  
6. Beale Elementary School shall provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
  - a. *Test results sent home*
  - b. *Standardized Testing Interpretation Meeting*
  
7. Beale Elementary School shall take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002):
  - a. *Parent notification letter sent home*
  
8. Beale Elementary School shall provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below --
  - the state's academic content standards,
  - the state's student academic achievement standards,
  - the state and local academic assessments including alternate assessments,
  - the requirements of Title I Part A,
  - how to monitor their child's progress, and
  - how to work with educators:
  - a. *Open House/Meet and Greet*
  - b. *Parent Workshops*
  - c. *Parent Conferences*
  - d. *PTO/LSIC*
  - e. *Newsletters*
  - f. *Standardized Testing Interpretation Meeting*
  
9. Beale Elementary School shall provide materials and training to help parents work with their children in the areas of improving student achievement, (including literacy training and using technology) child development, child rearing and additional topics parents may request.
  - a. *Parent Workshops*
  - b. *Parent Meetings/Conferences*
  
10. Beale Elementary School shall, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

a. *Faculty Staff Development Sessions*

11. Beale Elementary School shall, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- a. *School sponsored parent workshops*
- b. *County sponsored parent workshops*
- c. *LSIC*
- d. *PTO*
- e. *Parent Meetings*

12. Beale Elementary School shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- a. *Parent Letter requesting primary language of the home*
- b. *Oral Communication will be given to parents who may be visually impaired or unable to read.*
- c. *Written communication for parents with hearing problems or deafness as well as sign language.*

### **PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

**NOTE:** The School Parental Involvement Policy **may** include additional information and describe other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

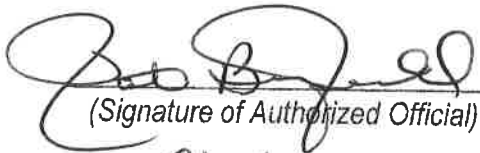
- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;

- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

**PART IV. ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by PTO Minutes.

This policy was adopted by the Beale Elementary School on 9/6/17 and will be in effect for the period of 2017-2018 School Year. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 30, 2017.

  
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(Signature of Authorized Official)

9/6/17  
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(Date)